



PRACTICE COMMITTEE

COMMITTEE COMPOSITION:

- A. Chairman (appointed by the Chapter Executive Committee).
- B. District Chairmen (appointed by the District Executive Committees or Practice Chair).
- C. At the discretion of the Chairman, additional members may be appointed to this Committee. The composition of the committee should reflect the diversity of physical therapy practice settings and patient populations served.
- D. One or more committee members should be appointed to specifically focus on physical therapy reimbursement issues.

DUTIES AND RESPONSIBILITIES:

- A. Maintain and distribute guidelines which express the commitment to a standard of excellence in the delivery and documentation of physical therapy practice.
- B. Provide the membership with information and education in the areas of quality improvement, reimbursement, research, and continuing competency.
- C. Serve as a resource for TPTA members in addressing physical therapy reimbursement, research, and practice issues.
- D. Review abstracts submitted for poster and platform presentations and make decisions regarding acceptance (procedures are described in the Chapter Procedures Section).
- E. Review research grant proposals and make decisions regarding approval of funding (procedures are described in the Chapter Procedures Section).

F. Duties of Chairman

1. Attend BOD and Chapter meetings.
2. Call meetings of the committee.
3. Submit report for each BOD Meeting and an annual report to the Chapter.
4. Prepare an annual budget.
5. Assist in strategic planning processes and update assigned tasks through the year.
6. Confer with successor regarding outline of routine duties and transfer files.
7. Maintain documentation of all committee meetings, correspondence and the permanent committee files.
8. Communicate with committee members regarding annual Practice Committee goals and objectives.
9. Provide resource listings to the Executive Director for distribution to the membership.
10. Assist committee members as needed.

G. Duties of Committee Members

1. Assist with implementation of committee responsibilities.
2. Serve as a resource in areas of practice expertise.
3. Assist with educating Physical Therapy professionals and disseminating information in the areas of quality improvement, reimbursement, research, and continuing competency.
4. Assist with gathering resources related to physical therapy practice and provide this information to the committee chair.